
CONSULTANCY & STRATEGIC ADVISORY PROCEDURE

(Commodity Transactions, Infrastructure & Structured Finance Projects)

1 Positioning Statement

B.I.A. Limited acts as an **Independent Consultant and Strategic Advisor**, providing:

- Transaction structuring
- Commercial negotiation oversight
- Counterparty verification
- Financial coordination
- Risk management advisory
- Process supervision through to completion

Consultant does **not act as principal buyer or seller**, unless separately agreed under a trading mandate.

2 Scope of Advisory Services

A. Transaction Structuring

- Review of commercial terms (FOB / CIF / LC / SBLC)
 - Analysis of payment mechanisms
 - Commission structuring & protection
 - Risk allocation review
 - Contract alignment before execution
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B. Due Diligence & Counterparty Screening

- Corporate verification
- Authority confirmation
- KYC & AML screening
- Verification of product documentation
- Bank instrument review (LC/SBLC wording)

C. Commercial Negotiation Oversight

- Alignment of:
 - Quantity
 - Specifications
 - Pricing formula
 - Shipment schedule
- Clarification of responsibilities
- Resolution of commercial ambiguities

D. Financial Coordination (Where Applicable)

For EPC-F or structured finance projects:

- Preparation of executive summaries
- Financial model review (IRR, DSCR, ROI)
- Coordination with financiers
- Facilitation of NDA & term sheet discussions
- Advisory support through financial close

3 Procedural Framework (Consultancy Model)

Phase 1 – Mandate & Engagement

- Execution of:
 - Consultancy Agreement

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- NDA
- Clear definition of scope
- Fee structure agreed (retainer / success-based / hybrid)

Phase 2 – Documentation & Information Review

- Technical documentation review
- Commercial proposal analysis
- Risk assessment summary prepared
- Identification of gaps or inconsistencies

Phase 3 – Structured Engagement

- Advisory participation in:
 - Calls
 - Negotiations
 - Term revisions
- Commercial alignment between parties
- Drafting and reviewing key clauses

Phase 4 – Execution Oversight

- Monitoring of:
 - Instrument issuance
 - Performance guarantees
 - Shipment timelines
 - Funding milestones
- Advisory support until transaction conclusion

4 Fee Structure (Consultancy Format)

Unlike brokerage, consultancy fees are structured as:

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Option A – Advisory Retainer + Success Fee

- Monthly advisory fee
- Plus success fee upon:
 - Contract execution
 - Shipment completion
 - Financial close

Option B – Pure Success Fee

- Percentage of transaction value
- Payable upon completion milestone

Option C – Structured Mandate Fee (Project Finance)

- Engagement fee
- Due diligence coordination fee
- Closing fee (1–3% typical range)

This positioning protects Consultants from being seen as an intermediary trader.

5 Governance & Compliance Standards

As Consultant & Advisor, Consultants:

- Does not take custody of funds
 - Does not alter commercial terms unilaterally
 - Does not misrepresent product or financial instruments
 - Operates within AML & compliance frameworks
 - Maintains confidentiality across all parties
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6 Strategic Advantages of Consultant Positioning

Compared to brokerage:

Brokerage Agent	Consultant & Advisor
Seen as intermediary	Seen as strategic partner
Commission-only	Structured advisory fee
Often bypassed	Embedded in process
Lower authority	Higher influence
Transaction-only	Long-term relationship

This aligns much better with Consultants positioning in:

- EPC-F mandates
- Carbon projects
- Infrastructure financing
- Commodity structuring
- Government-linked projects

7 Strategic Note for Your Current Pipeline

For:

- Coal transactions
- Solar EPC-F
- Carbon projects
- Agro-industrial developments

Consultant positioning allows Consultants to:

- Control process flow
- Protect introductions
- Maintain authority
- Justify advisory fees
- Reduce exposure to trading risk

